

## **Code of Ethical Excellence & Integrity**

### **Confidentiality**

We are committed to maintaining the highest degree of integrity in all our dealings with potential, current and past clients and students in terms of confidentiality, and the protection of all personal information received within our courses, online or in-person.

### **Ethics**

We always conduct our own services honestly and honorably, and expect our clients, students, practitioners & facilitators to do the same.

### **Duty of care**

Our actions and advice will always be aligned with State and Local laws ( if applicable ), training, licensing and will always remain within the scope of practice and professional guidelines.

### **Course requirements**

Our requirements and pre-requisites, if applicable, will usually be in the form of an outlined detailed proposal(s), including but not limited to: aims, activities, costs, time schedules. The quality of our courses and the value of our support provide the only true basis for continuity.

### **Fees**

Our fees are always competitive for what we provide, which is of high quality, tailored, and specialized service. As such we do not generally offer arbitrary discounts; generally a reduction in price is only enabled by reducing the level or extent of services to be delivered. That said, we always try to propose solutions which accommodate our students/clients' available budgets and timescales. Wherever possible we agree our fees and basis of charges clearly in advance, so that we and our students can plan reliably for what lies ahead, and how it is to be achieved and financially justified.

### **Payment**

We aim to be as flexible as possible in the way that our services are charged and we try to fit in with what will be best for the student/client. We make no attempt to charge interest on late payments, so we expect payments to be made when agreed.

### **Intellectual property and moral rights**

We retain the moral rights in, and ownership of, all intellectual and written property that we create and is original to Balance for Life, and will be noted specifically.

### **Quality assurance**

Due to the sensitive nature of some of our classroom training's, we will maintain the quality of what we do through constant and ongoing support with our students of all aims, activities, block releases and outcomes We encourage regular review meetings ( via phone & in-person ) and are available for regular progress reports. This school has been accredited under a number of quality organizations.

### **Professional conduct**

We conduct all of our activities professionally and with integrity. We take great care to be completely objective in our judgment and any recommendations that we give, so that issues are never influenced by anything other than the best and proper interests of our clients and students.

  
**BALANCE FOR LIFE**  
MIND, BODY & SOUL HEALING  
**School for Spiritual Development & Growth**

**Equality and discrimination**

We always strive to be fair and objective in our advice and actions, and we are never influenced in our decisions, actions or recommendations by issues of gender, race, creed, color, age or personal disability.

**Reserve the right**

We reserve the right to discontinue any training and/or teachings regardless of advertised course training allotted time, for any reason, at any time we deem necessary, reasonable and just cause without discrimination and/or recourse and refund. That said, we also reserve the right to extend course training's at no extra charge to students in the case that certain required material(s) have not been covered, requirements have not been meet, etc;.

**Professional promise**

We will always adhere to and uphold the highest professional standards and integrity toward all of our students and expect the same in return.

**Agreement**

Once a client and/or student commits to any course or training, whether On-line or In-Classroom, The Balance for Life ~ School for Spiritual Development & Growth Code of Ethics and Standards of Practice will be automatically accepted and agreed upon.

**Disclaimer**

It is understood that Balance for Life is hereby saved from any liability of any kind for future actions and/or negligence of it's graduated students and practitioner's and does not vouch for immoral or unethical behavior of any kind.